Directors Present: Dan Casias, Howard Chung, Henry Kevane, Shirley Lima, Vivian Liang, Joycelin Craig, Maurice Rivers, Alberto Vasquez, Larry Dorsey, Raymond Hou and Walee Gong (a bit late).

Staff: Rosendo Betancourt
OEWD: Chris Corgas
Members of Public: Mary C. Harris, Anne Marie Kristoff

Agenda Items

1. **Call to order, Shirley Lima (Chair) as of 6:02 pm with Quorum present**
   - Due to time limitations, public comment will be limited to 2 minutes. When making a public comment, please spell your first and last name.

2. **OAA Board Training | Development Updates**: Howard reported that he, Vivian and Rosendo (and Chris one of the meetings) met with two out of the four applicants today, and the remaining two applicants will be interviewed this week. By the next meeting, the committee should have a recommendation as to the recommended contractor.

3. **Approval of Minutes.** After review of the minutes, Henry motions for approval of the minutes for August 2022, which motion was seconded by Vivian. Motion passes unanimously. No board and/or public comments.
   - **August 2022 Draft**

4. **Budget Report**, Henry Kevane reported that the accounting statements formatting was changed to make more easy to read and to see trend lines. Thanks to Sandy for her good work.
   - **OAA YrXIII, FY22-23 Budget August 2022 Rev#2.2**
   - **OAA Active Grants Schedule-August 2022, Rev#2.1**

5. **Hiring Working Group, Henry Kevane and Walee Gon**
   - **Executive Director Position:**
     i. A little over 50 submissions consisting of resumes and company proposals were received and reviewed. Shirley made a matrix to help analyze the qualifications of each applicant.
     ii. The committee (Shirley, Henry and Walee) met with 5 candidates including two companies who submitted proposals
iii. Top candidate is with NextStreet, Christian Martin, for part time services as Executive Director. Currently Mr. Martin is ED with SOMA West CBD. Committee was impressed with the depth of his experience and knowledge, particularly with the renewal process. Major points of proposed agreement:
- Independent contractor;
- $6890 per month all in.
- 100 hours of service per month;
- Description at Exhibit A of services
- Time keeping per .5 hour increments.
- Guidance through CBD renewal process.
- Effective 10/1/2022

iv. Motion to approve the management contract as set forth in the materials to hire as independent contractor NexStreet and Chris Martin. Seconded by Raymond. No public comments. Motion passes unanimously.

○ Deputy Executive Director: General discussion re training someone part-time using same job description as Executive Director. Eventual goal would be to fill in as Executive Director full time after Renewal & Expansion is complete.

6. Marketing & Social Media Report, Rosendo Betancourt (Discussion, Public Comment and Possible Action) FB has only 6 more followers since the last meeting, Instagram currently has the best online growth and interaction with followers. Shirley asked that the migration to new website by next meeting and Rosendo said “doable.” Rosendo asked for more pics and Shirley suggested getting pics from Jordan Mar. No questions from Board and no public comments.

○ Social Media & Marketing Report

7. Working Groups Check-in (Strategic Plan (Shirley Lima))
   i. Financial Policy Document: Pierre submitted completed grant forms related to this deliverable on 8/25
   ii. Executive Working Group: Annual Plan for FY 2022-2033 (Vivian Liang, Dan Casias) - On hold until new Executive Director starts
   iii. Street Life & Business Working Group
      ● Lakeview/OMI - Jazz in the Gardens: Next event is Sunday, October 16th, 2022, Noon to 3pm • Ridge Lane (Next to 3 Caine Avenue)
   iv. Taste of Excelsior - September 24th, Noon to 4 PM, Ostego Ave from 201 Ocean Ave to Oneida Ave
   v. Phoenix Day 2022 - Funding Request Proposal (Rosendo Betancourt
      ● 10/16 Funding Request Proposal
      ● Discussion regarding the funding of $3100 toward the Phoenix Day celebration. Motion made by Howard to approve the funding request for Phoenix Day (see proposal), seconded by Vivian. Motion passes unanimously.
vi. Future proposed events Mike Sorrels presented this event:
   ● **Sleigh This Holiday**
     Henry suggested that we table this proposal until the new proposed ED comes on board for his input.

7. Board Member Comments and Proposals for Future Meeting Agenda Items. NONE.

8. General Public Comment for Items Not on This Agenda. None

9. Next Board Meeting: Monday, October 17th, 2022
   ○ Virtual on Zoom 6:00 PM

10. With no further business before the Board, Adjournment at 7:10 pm.